Manuscript review guidelines 2015-2016

Without exception, submitted manuscripts satisfying connexions' general requirements undergo double-blind peer review (i.e., authors and referees are anonymous) in line with these criteria:

• **Contribution to the development of scholarship in International Professional Communication (IPC):** relevant topic; advances knowledge about IPC; stimulates research in IPC.

• **Academic and practical relevance:** necessary topic; relevant to IPC practice, research, pedagogy, methodology, or technology; clear statement of topic relevance.

• **Originality of topic or approach:** original subject matter; meaningful methods, reflections, interpretations.

• **Scholarly rigor:** clear and logical title; relevant abstract; meaningful keywords and key expressions; purposeful introduction, methodology, results, discussion, and conclusion; pertinent data, figures and tables; precise, subject timely references; comprehensive yet succinct appendices and/or supplemental material; experiences and reflections in teaching cases tied to extant literature.

• **Quality of writing:** follow connexions’ style guide; simple, unbiased language; clear, logically presented ideas; well organized under navigable headings; easy to understand figures, tables and captions; hyperlinks to online resources.

• **Value to reader:** value to researchers, practitioners, students, and emerging scholars having diverse backgrounds of language, interest, preference, ability, age, and/or experience in, or access to, specific technologies.

• **Conformity with approved Institutional Review Board (IRB), or Institutional Ethics Committee (IEC), values and procedures for research involving human subjects:** authors affiliated with IRB- or IEC-regulated institutions must submit statements confirming designation (approved or exempt) of research involving human subjects and address this aspect in submitted manuscripts; authors affiliated with institutions lacking IRB or IEC oversight must still indicate, in methods section of submitted manuscripts, measures taken to protect human subjects. (See Manuscript Submission Guide (2015-2016) on "Publishing in Connexions" page online.)